

JOB CAPTAIN

Studio W Architects is seeking a highly talented Job Captain to join our Sacramento, San Jose or Irvine office. ***This position will be responsible for managing the planning and coordination of assigned projects under the supervision of a Project Manager or Project Architect.*** He/she will be responsible for helping Studio W Architects expand its presence in K-12 educational, charter school, community college, retail, commercial and civic architectural commissions throughout California. The successful applicant must possess strong problem-solving skills, including a great attitude and desire to learn and grow in the industry and marketplace.

Job Description/Tasks

- » Manage planning and coordination of assigned projects during the development of construction documents under the supervision of a Project Manager or Project Architect.
- » Assist in design and investigation of material selection and systems.
- » Plan, assign, direct, coordinate and manage the work of others and ensure quality control review of work.
- » Coordinate consultants, program requirements, code compliance, drawings and specifications.
- » Work on multiple projects concurrently with primary concern for construction documents.
- » Administer and manage less complex projects with minimal guidance.
- » Review shop drawings and material samples.
- » Prepare change drawings and coordinate with Construction Administrator when working on project in the construction phase.

Job Requirements

- » Bachelor's Degree required
- » Accredited Architectural Degree preferred
- » 6+ years working for a licensed architect or in a professional A/E/C firm
- » General experience in all phases of architecture and substantial experience in the development of construction documents
- » Thorough knowledge of computer-aided architectural drafting and modeling, detailing, building materials, building codes and construction
- » 6+ years of experience in budgeting and quality control
- » Demonstrated proficiency in AutoCAD, Revit, SketchUp, Adobe Photoshop/InDesign/Illustrator and Microsoft PowerPoint
- » Strong architecture design, space planning, construction documentation and presentation skills
- » Analytical and problem-solving skills

Compensation & Benefits

Salary is commensurate with experience.

We offer an extensive benefits package for this position, including:

- » Medical/Dental/Vision
- » Paid Vacation, Sick Leave and Holidays

- » Life Insurance
- » Long-Term Disability
- » Flexible Spending Account
- » 401(K)
- » Performance-based Bonus
- » Professional Membership Support and Training Opportunities
- » Give Back Program, offering company contribution on employee behalf to qualifying non-profit organizations
- » Quarterly Morale and Team Building Events

Studio W Architects is an Equal Opportunity Employer. At this time, Studio W Architects will not sponsor a new applicant for work authorization.

Contact

For more information or to submit a resume, please contact Brian P. Whitmore, AIA, LEED® AP, President & CEO, at 916.254.5602 or BrianW@StudioW-Architects.com. *Studio W Architects does not accept unsolicited resumes from third party recruiters or employment agencies.*

